**CURRICULUM VITAE**

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| **MICHAEL ATO ESSUMAN PhD, Lecturer** |

**PERSONAL DETAILS**

Kwame Nkrumah University of Science and Technology

Faculty of Art, CABE

Department of Publishing Studies

P. O. Box 1863

Kumasi, Ghana

+233(0) 244 733305 / 0500 365780

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Website: www.kpoly.edu.gh

**Born** 27thDecember 1976

Ghanaian

**Career objectives**

I am a dedicated professional with the drive to implement the job assignments that will give my Institution a distinctive rating among others. I am self-discipline, committed, goal oriented, adapt to new environments, result-driven with exceptional leadership qualities and innovation. I am a Publisher skilled in the field of Information Design, Textbook Publishing and Evaluation and Art Education.

**SUCCESS/PERFORMANCE**

* Appointed the Dean of Students Affairs at Kumasi Technical University 2016/2017, 2017/2018 and 2018/2019 academic years.
* Coordinated a £25million pounds Textbook Project of the Ministry of Education to a successful end from Nov. 2011 to 2013
* Lead the Curriculum Research and Development Division (CRDD) to review the Current English, Mathematics and Science syllabus for Primary to Junior High Schools in (Nov. 2011)
* Appointed the correspondent officer to link the Department of Art Education to the sister universities and associations in the USA and UK
* Appointed the presentation officer for postgraduate students at the Department of Art Education, College Faculty of Art and Built Environment, KNUST
* Successfully managed the Production Unit of the Department of Publishing Studies to reach a Practical Center status.

**EDUCATION**

2006-2010 **Doctor of Philosophy (Art Education)**

*Area of Specialization* – Textbook Publishing and Evaluation, Information Design and Art Education.

*Doctoral Dissertation*: “A Critical Study of Textbook Publishing for Primary Education in Ghana”

Department of Art Education, Kwame Nkrumah University of Science and Technology (KNUST), Kumasi-Ghana

2000-2004 **Bachelor of Arts Publishing Studies** (Second Class Upper Division)

*Area of Specialization*- Information /Book Design and Illustration

Department of Publishing Studies, Kwame Nkrumah University of Science and Technology, Kumasi-Ghana

1998-1999 **‘A’ Level Certificate West African Examination Council (WAEC)**

*Area of Specialization* (Art, Akan, WATR, General Paper)

West African Examination Council (WAEC) November

1994-1997 **Teachers Certificate ‘A’ (Post-Secondary Professional Certificates)**

*Area of Specialization* (Education, Vocational Skills and Social Studies)

Enchi College of Education, West African Examination Council (WAEC)

1988-1993 **“O” levels Certificate West African Examination Certificate**

*Area of Specialization* (Business Option)

Swedru School of Business

**EMPLOYMENT RECORD**

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| **Lecturer**, Department of Publishing Studies, Faculty of Art, College of Art and Built Environment, Kwame Nkrumah University of Science and Technology, 20the October to Date |

**Key Roles and Responsibilities**

* Reviewing and compiling Publishing Curriculum for re-accreditation
* Teaching and Lecturing Students in the department in the area of Design, illustration and Textbook Publishing

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| **Faculty Examination Officer**, Faculty of Creative Arts and Technology, Kumasi Technical University, June., 2020 to August., 2020 |

**Key Roles and Responsibilities**

* Preparing invigilators list for the faculty
* Developing score sheet, attendance sheets for both students and invigilators and submit questions for printing.
* Supervising and monitoring of the whole faculty examination.

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| **Coordinator Graphic Design Programme**, Faculty of Creative Arts and Technology, Kumasi Technical University, Sept., 2019 to Sept., 2020 |

**Key Roles and Responsibilities**

* Leading a team of three (3) Lecturers to start the Department of Communication Design
* Collaborating with NABPTEX, NCTE and National Accreditation Board (NAB) for the accreditation of the Graphic design programme.
* Providing technical and administrative direction for a successful takeoff of the programme.

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| **Dean of Students Affairs:** Kumasi Technical University, Sept. 2016 – Sept. 2019 |

**Key Roles and Responsibilities**

* Responsible for the welfare of the Junior members of the University
* Counseling of students through the Counseling Unit
* Liaising with the Hall manageress and the SRC for Student Housing and Residence life.
* See to students conduct and discipline by liaising with the SRC and University
* Work on Student support and Health services by liaising with the University Clinic
* Report to the Interim Vice Chancellor in the performance of duties and liaise with other relevant officers of the university in discharge of duties and Attend academic board meetings

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| **Vice Dean:** Faculty of Creative Arts and Technology (FCAT), Kumasi Technical University, Sept 2015 – Sept. 2016. |

**Key Roles and Responsibilities**

* In the absence of the Dean of the faculty, was acting as a faculty Dean
* Supervise the academic work of the faculty
* Supervise the activities of departmental coordinators
* Organise training workshops for the faculty members

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| **Principal Textbook Publishing Consultant**, Pegasus Publishing Company Limited, Achimota Miles 7, Old Peace FM road Accra. January 2018 to date. |

**Key Roles and Responsibilities**

* Advice the CEO and manager on the best practices in the publication of their textbooks
* Offering technical training for the staff
* Reviewing and evaluating of developed textbooks for tender and print

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| **Coordinator Graphic Design Programme**, Faculty of Creative Arts and Technology (FCAT), Kumasi Technical University, 2013/2014, 2014/2015 and 2015/2016 academic years. |

**Key Roles and Responsibilities**

* Leading a team of three (3) Lecturers to develop HND Graphic Design programme
* Collaborating with NABPTEX and National Accreditation Board (NAB) for the accreditation of programme to begin in 2015/2016 academic year
* Providing technical and administrative direction to a successful takeoff of the programme.

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| **Textbook Publishing, Curriculum and Evaluation Advisor:** Ministry of Education, Angel Publication, etext Publishers and Clean Vision Publications, Accra and Kumasi-Ghana. April, 2013- June 2019 (**Consultancy**) |

**Key Roles and Responsibilities**

* As a principal advisor, providing technical advice in Curriculum, Education and Textbook Publishing issues.
* Providing consultancy services on Textbook writing, Editing, Reviewing, Evaluation and Tender Preparation (Textbook procurement)

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| **Senior Lecturer:** Faculty of Creative Arts and Technology (FCAT), Kumasi Technical University, 2012 to Present |

**Key Roles and Responsibilities**

* Teaching and Lecturing students at the Faculty of Creative Arts and Technology
* Attending Departmental and Faculty Board meetings
* Oversees the implementation of Institutional policies on educating the students in the Creative Arts
* Preparing and moderating examination questions
* Conducting quizzes and mid-semester examinations
* Researching into the best practices in the subject area.

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| **Textbook Development and Evaluation Consultant:** Ministry of Education, Accra-Ghana.  26thNovember, 2011 to April, 2013 (**Consultancy**) |

**Key Roles and Responsibilities**

* Leading the GES team from Curriculum Research and Development Division (CRDD) to review the Current English, Mathematics and Science syllabus for Primary to Junior High Schools
* Team member with Ghana Book Development Council, CRDD, GES, Logistics Division and Procurement Unit to review the Ghana Teaching and Learning Materials (TLM’s) Policies for Basic Education (Project funded by Dfid/GoG)
* Consulting Lead Person of Six member team from GES to prepare the National Textbook Tender document
* Lead person of 35 teachers to evaluate the National Textbooks for Basic Schools in Ghana
* Lead person of a team of six-subject experts to work on the approved basic school textbooks to meet the quality level/standard.

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| **New Academic Programmes Development Advisor:** Faculty of Creative Arts and Technology, Kumasi Technical University - Kumasi, 2011. |

**Key Roles and Responsibilities**

* Serving as an advisor to the Faculty of Creative Arts and Technology in the introduction of new programmes to meet the National Education Policy.

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| **Academic Demonstrator**: Department of Publishing Studies, Kwame Nkrumah University of Science and Technology, February 2010 – April 2011 |

**Key Roles and Responsibilities**

* Lecturing students on general publishing practices, basic design, information design for production and concepts in information/book design
* Designing and printing course books for KNUST & Christian Service University College lecturers
* Observing Senior Lecturers during their lecture periods and offering tutorials for Publishing and Communication design students
* Evaluating the performance of students on attachment
* Offering consultancy services to Whisper Magazine and College of Engineering, KNUST.

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| **Concept Designer:** Trend Impress Limited, Publishers of Shop Around, Advertising Paper, Ahodwo, Kumasi. September 2009 – January 2010 (Mentorship) |

**Key Roles and Responsibilities: Developing Key Competencies in the Publishing Field**

* Designing advertising arts
* Designing advertising paper “**SHOPAROUND”**
* Organizing workshops on advertising paper publications
* Acquiring Skills in Operational Issues of Publishing and Quality Control

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| **General Manager:** Winners Plus Limited, Asafo – Kumasi. May 2009 – August 2009 (Mentorship) |

**Key Roles and Responsibilities: Advancing Leadership and Critical Managerial and Technical Skills**

* Supervising work at the prepress, press and post press
* Assisting the designer in idea developments and information designing
* Marketing the firm and sourcing for jobs from institutions, individuals and corporate bodies
* Strategizing with the management team on the way forward for the press
* Designing posters, flyers, books, manuals, reports, journals and newsletters.

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| **Academic Demonstrator: (Facilitating Students’ Learning, Level 200 & 300)**  Department of Publishing Studies, Kwame Nkrumah University of Science and Technology Kumasi, Nov. 2008 - April 2009 |

**Key Roles and Responsibilities**

* Providing instruction to students at the Department of Publishing Studies program
* Lecturing students on Print media and provide consultancy services to presses
* Serving as a panel assistant in seminar presentations
* Evaluating the performance of students on attachment
* Assisting in the Planning and organization of Entrepreneurship and Small Scale Management Graduation Ceremonies organized by the Department of Publishing Studies, KNUST.

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| **Organizations / Publishing Manager:** Mictim Company Limited, Kumasi, Sept. 2006-July 2008 |

**Key Roles and Responsibilities:** As the Chief Executive Officer, there were key roles I played in relation to a Functional Structure for organizational effectiveness, Sound Financial Management, Coordinated Human Resource systems, and Values Driven work context.

* Promoting the Core values of Mictim Company in relation to organizational aims
* Preparing Strategic plans in the area of Human resource development, finance and its implementation for the growth of the organisation
* Monitoring and evaluating the Human resource system within the organization to meet strategic targets
* Organising workshops and training programs for the Human capital of the organisation to enhance performance and achieve result
* Preparing sound achievable budget for the organisation with the accountant
* Developing template and completing daily reports on performance to the Board
* Supervising work done by units managers to ensure that high standards of accuracy are maintained
* Monitoring monthly performance of unit managers and provide feedback to the Board
* Ensure that queries received from the customers are dealt with efficiently and that all complaints are logged and reported to Management

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| **Academic Demonstrator**: Department of Publishing Studies, Kwame Nkrumah University of Science and Technology, January 2006-August 2007 |

**Key Roles and Responsibilities**

* Facilitating students Learning on creativity in product design and production
* Guiding Students to acquire learning skills in desktop computing.

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| **Teaching Assistant & Asst. Production Manager** (National Service), Kwame Nkrumah University of Science and Technology, August 2004-December 2005 |

**Key Roles and Responsibilities**

Teaching Assistant Role:

* Guiding Students to acquire learning skills on desktop publishing, product design and illustration
* Oraganising tutorial lessons for Publishing students to improve upon their learning abilities
* Assisting Lecturers in marking student practical’s and examination script

Assistant Production Manager:

* Monitoring daily production of printed media at the Production Unit
* Preparing quarterly Production plan for the Head of Unit.

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| **Professional Teacher**: Otenkorang JHS, Agona Otenkorang, Central Region, June 1997- August 2000 |

**Key Roles and Responsibilities**

* Taught Mathematics and Fante

**PROJECT REPORTS**

1. Michael A. Essuman (PhD dissertation 2010). A Critical Study of Textbook Publishing for Primary Education in Ghana.
2. Michael A. Essuman (Project report, 2006) Computer as a tool for the artist.
3. Michael A. Essuman (B.A. Pub. Thesis, 2004), The Relationship between the authors, publishers and designers in textbook production.

**RESEARCH COLLABORATION WITH LOCAL INSTITUTIONS**

1. **Institution: Kwame Nkrumah University Science and Technology**

Address: Department of educational Innovation and Science and Technology, Former Dean, Faculty of Art

Contact Person: Prof. Patrick Osei-Poku

**CONFERENCES ATTENDED**

1. **Participant:** 1stInternational Conference on Applied Science and Technology (ICAST 2014) held on November 19 to 23rd, 2014 at Kumasi Polytechnic New Great Hall, Conference rooms and Council chamber.

**PUBLICATIONS**

*Refereed Journal Papers*

1. Peggy Maansah Ankai Howard, **Michael Ato Essuman**, Thomas Obeng Asare, Kweku Bedu Simpson, The Need for Customized Academic Dresses for the Tertiary Institutions in Ghana: A Study of Kumasi Technical University Community, *American Journal of Art and Design*. Vol. 4, No. 3, **2019**, pp. 31-40. doi: 10.11648/j.ajad. 20190403.12
2. Peggy Maansah Ankai Howard, **Dr. Michael Ato Essuman**, Thomas Obeng Asare (**2019**). Strategies for Determining the Production cost and Pricing of Garments in Ghana: A case Study of the Fashion Industries, International Journal of Business and Social Science; ISSN 2219-1933.
3. **Essuman, M. A**. (**2016**) Features of a Quality Textbook, Ghana Book News, Ghana Book Publishers Association. ISSN: 0855-2320, ISSUE 2, pg 6-8.
4. **Essuman, M. A**., Osei-Poku, P., (**2015**). Evaluation of Selected Textbooks from Ghanaian Primary Schools. International Journal of Innovation Research and Development, 4(6), 210-319. [www.ijird.com](http://www.ijird.com).
5. Nyarko, M., **Essuman, M. A**., Peligah, Y. S., **(2015**) Garment Designing Process-Kumasi Polytechnic Experience. International Journal of Innovation Research and Development*,* 4(4), 316-323. <http://www.ijird.com/idex.php/ijird/article/view/69941>.
6. Peligah, Y. S., Obeng Nyarko, M**,** and **Essuman, M**.**A** (**2014**). A Case for Contextual Figure Drawing for Art Students in Ghana. 1st International Conference on Applied Science and Technology, Kumasi, Kumasi Technical University. 19th -21st November 2014.
7. **Essuman, M. A**., Howard, P.M.A., Osei-Poku, P., (2019). Textbook Evaluation: A Content Analysis of Selected Primary School Textbooks, Journal of Educational Media, Memory, and Society. *Accepted with corrections*

*Refereed Conference Paper*

1. **Essuman, M. A**., 2015. A Critical Study of Textbook Publishing for Primary Education in Ghana. In: *Proceedings of the 13th IARTEM International Conference* ***on Textbooks and Educational Media: Learning, Classroom Resources and Disciplines***, Berlin 2015, 11-13 September 2015.

*Books:*

1. Essuman M. A. (2020), Introduction to Basic Design. etext Edition. etext Publishing Network, etext Publishing Network, Kumasi, Ghana
2. Essuman M. A. (2020), The Employer: How to win a job and keep it. 2nd Edition, etext Publishing Network, Kumasi, Ghana

**RESEARCH AREAS**

* Publishing
* Textbook Publishing
* Art Education
* Desktop Publishing
* Information Design
* Electronic Publishing
* Book Design and illustration
* Designing Learning Resources
* Information Design and Editing
* Computer Aided Design and Illustration
* Textbook Publishing, Evaluation and Selection
* Educational Innovation and Leadership Science
* Higher Education use of Educational Media and Textbooks

**TEACHING AREAS**

* Basic Design
* Introduction to Drawing
* Computer Aided Design
* Basic Concept in Book Design
* Computer Aided Design and Illustration
* Project Design and Colour Imaging Process
* Typefaces: Their Development and Classification

**SCHOLARSHIPS AND GRANT RECEIVED**

1. Study leave scholarship by GES to pursue BA, KNUST (2000-2004)
2. Ghana Government Scholarship for MPhil/PhD, KNUST (2006-2010)

**WORKSHOPS/SYMPOSIA/SEMINARS PRESENTED**

1. **Sermon** for Church of Christ Campus Ministry, theme: Effective Prayer, dated 17th November 2019 venue: A block basement.
2. **Sermon** for Church of Christ Campus Ministry, theme: the need to worship God well, dated 3rd March 2019 venue: A block basement.
3. **Dean of Students’ Affairs Orientation** for SRC executives. Venue: Council Chamber Kumasi Technical University, 26th - 27th June 2018.
4. **Dean of Students’ Seminar** for all final year students. Venue: old conference hall Kumasi Technical University, Nov. 2018.
5. **Sermon** for Church of Christ Campus Ministry, theme: Give diligence to your calling, 28th Oct. 2018 venue: A1 lecture room
6. **Resource Person:** ProfessionalAdd-on Seminar for MPhil/MSc Educational Innovations and Leadership Science (EILS) students on IDL KNUST, Kumasi. From 2nd May to 3rd May 2015 in Accra and Kumasi.
7. **Workshop** on Information Management Systems for Faculty of Creative Arts and Technology Lecturers held on 26 March 2014 at the old Conference Room K’poly, Kumasi.
8. **Seminar on Quality Textbook Development:** The Publishers Role, Ministry of Education tender opening. Minister’s Conference room on March 2012 in Accra, MoE - Ghana.
9. **PhD VIVA VOCE** “A Critical Study of Textbook Publishing for Primary Education in Ghana, February 2011, Department of Art Education Conference room, KNUST, Kumasi.
10. **Talk** on ‘the Education Reform in Ghana’, held on February 2007, Department of Art Education, KNUST, Kumasi.
11. **Seminar** on ‘Art and Management’, held on January 2006, Department of Art Education, KNUST, Kumasi.
12. **Seminar** on ‘Cultivating Creativity’, held on March 2006, Department of Art Education, KNUST, Kumasi.

**TRAININGS AND SHORT COURSES ATTENDED**

1. **Participant:** a day training on Academic Leadership for Deans and directors, resource person: Prof D. Mireku-Gyimah (Foundation VC, UMaT. Dated 19th February 2019.
2. **Participant:** CBT training for selected staff, January 2019
3. **Participant:** Qualitative Research Analysis Software Training (SPSS.20 & Nvivo) held on 23rd to 27 March 2015 at Faculty Seminar room. It was orgarnised by the Faculty of Creative Arts and Technology with expert from Faculty of Applied Science Kumasi Polytechnic.
4. **Participant:** Working Sessions on NCTE Guidelines for submitting new programmes, organised by Quality Assurance Directorate. By Dr Emmanuel Newman (NCTE) dated 29th and 30th Nov. 2018, Council chamber.
5. **Participant:** Technology Transfer, Licensing, Commercialisation of Technology and Innovation (R&D) Training. Held on 22nd-25 August 2014, Venue: Council Chamber. The training initiative was between Kumasi Polytechnic and Patterns Intellectual Property Consultancy in Kumasi, Sponsored by COTVET-World Bank.
6. **Participant:** AtrainingonEquipping Staff for Leading Change in Academia organised by The Quality Assurance and Planning Unit (QAPU) KNUST Summer School held August 8 - 15, 2011 at Great Hall, Conference room KNUST, Kumasi.
7. **Participant:** Two-semester course in Entrepreneurship and Small Business Management, Certificate Course in Entrepreneurship and Small-Scale Businesses, 2007/2008 Academic Year at the Department of Publishing Studies.
8. **Participant:** PIMI Job Training Development and Mentoring Orientation on Mentors, advising mentees about the corporate world and their culture, held on May 22, 2009 at Golden Tulip Kumasi City.

**EXHIBITIONS ATTENDED**

1. **Participant**: 2015 Exhibition and Fashion Show of the Fashion and Textiles Studies Department held at the New Great Hall, Kumasi Polytechnic to Showcase HND Three Students’ Fashion and Textiles Collections; 6th -10th May 2015.
2. **Participant**: 2013 Exhibition and Fashion Show of the Fashion and Textiles Studies Department held at the New Great Hall, Kumasi Polytechnic to Showcase HND Three Students’ Fashion and Textiles Collections; 6th -10th May 2013.
3. **Participant**: 3-Day Banking Seminar and Exhibition organized by KNUST School of Business and Ghana Association of Bankers on Facilitating SME Development in Ghana: The Role of Universal Banks held on April 5-7, 2011, at Great Hall, KNUST, Kumasi

**SEMINARS ATTENDED**

1. **Participant**: Orientation for Newly Appointed Academic Staff by Panel form by the University Community, dated: 18th November, 2020 at the Great Hall
2. **Participant:** OGR Seminar**,** A Principal Investigators Handbook for Grant and Research for newly appointed academic staff by Prof. R. C Abaidoo. Office of Grant and Research KNUST, Date: 5th November, 2020, venue: Pharmacy Lecture room 2
3. **Participant:** OGR Seminar**,** Research and Grantsmanship for newly appointed academic staff by Prof. R. C Abaidoo. Date: 6th October, 2020, venue: Science Auditorium
4. **Participant**: Research seminar, “Publish or Perish: the dilemma of academic life” by Associate Professor Dr. Alex Opoku, University College London. Date: 21st October 2019, Venue: Council Chamber KsTU.
5. **Chairman**: Ghana National Union of Technical Students (GNUTS) Week Celebration Seminar dubbed: Entrepreneurial Development and Good Leadership, the Gateway to National Development. Date 27th March to 1st April 2017. Venue: Great hall
6. **Invited Guest**: for a Seminar “Life after School”, organised by the counselling unit, on the 2nd May, 2017 at the New Great Hall
7. **Participant:** A Days seminar organized by KNUST Business School on the theme ‘Management-Employee Relations in Ghana: The Role of Human Resources Management’ held on March 30, 2011at KNUST, Faculty of Law Auditorium. **Speaker:** Mr. Austin Gamey, from Gamey & Gamey Group Training and Consultancy Services.
8. **Participant:** seminar onMDGs and the Environment-Agenda for Inclusive and Sustainable Development, Launch of the Global Monitoring Report, 2008 held on June 20, 2008 at British Council Hall.
9. **Participant:** Two-day Business and Entrepreneurship Seminar and Investment Fair with Databank organized by Business Development Foundation of the Business and Human Development Group on Strategies for Entrepreneurship Savings and Investments held on May 2005 at Great Hall, KNUST-Kumasi.

**WORKSHOPS/SYMPOSIA**

1. **Participant**: One-day Workshop on University Quality Assurance, for Deans and Directors, by Assoc. Prof. Kumi-Boateng. Dated 7th March 2019, Council chamber
2. **Participant**: 2 days University Administration, for Academic and student’s affairs unit, by Mr. T. Eshun (head of academic affairs UMaT) dated 27th and 28th Feb. 2019 Council chamber
3. **Member**: 2-days’ Workshop for Dean, Directors and Key Officers of the school to discuss the Key policies for the University. Venue: Noda Hotel, Kumasi.
4. **Chairman**: SRC Presidential Debate organised by Electoral Commission, scheduled on 18th April 2017. Venue: Great hall
5. **Invited Guest**: School of Prayer, 2017 organised by University Chaplaincy Board from 13th -14th March 2017. Venue: University Great hall.
6. **Participant**: 4-days Workshop for **Editorial Board Member (Associate Editor)**, International Journal of Applied Science, Technology and management (JASTMA) Kumasi Polytechnic, Kumasi - Council Chamber, January 2016.
7. **Participant:** Ethical Fashion Initiative Outreach Workshop held on March 28, 2013, at the Miklin Hotel, Kumasi. The Ethical Fashion Initiative Ghana Project was a joint effort between Switzerland’s State Secretariat for Economic Affairs (SECO), the International Trade Centre (ITC) and the Ministry of Trade and Industry (MOTI) – Ghana.
8. **Participant:** 60th Anniversary Aggrey-Fraser-Guggisberg Memorial Lectures, delivered by James D Wolfensohn, K. B. E. A. O, Former World Bank President on ‘Africa in the Global Century: Partnership for Success’ held on May 15, 2008, at Great Hall, University of Ghana.
9. **Participant:** One-day workshop by The World Bank, African Publishing Network and Ghana Book Publishers Association on Negotiation Skills, held on November 2006 at Novotel, Accra, Ghana.
10. **Participant:** One-day workshop by The World Bank, African Publishing Network and Ghana Book Publishers Association on improving the quality of Book Design in Ghana held October 2005 at Novotel, Accra, Ghana.

**Service RENDERED**

**Service to the Kwame Nkrumah University of Science and Technology**

1. **Member:** Faculty of Art Accreditation Committee
2. **Chairman:** Department Curriculum Development Committee
3. **External Assessor: (Oral Examination for MA Publishing Studies,** Department of Publishing Studies, KNUST, Kumasi forEugene Duodu Ampofo; PG. Number: 1873514

**Thesis** **Title**: Matching Textbooks to their Readership: A Case Study of Government Approved English Textbooks for Basic Five (5) Pupils

1. Academic Demonstrator 2006-2011
2. Assistant Production Manager 2005
3. Teaching Assistant 2004
4. Organizing Secretary, Campus Church of Christ 2002
5. Ghana Association of Publishing Students and Associate; Vice President 2002
6. Class Captain 2000-2002

**Kumasi Technical University *Membership of Statutory University Committees***

1. **Member** Security Service Committee, February 2019
2. **Member** Counseling Committee June 2019
3. **Member** Welfare Service Board – May 2019
4. **Member** Security Committee – May 2019
5. **Member** CentralAdmissionsBoard **-** September 2016 to September 2019
6. **Member** Sport and Recreation Committee, May 2019 academic year
7. **Member** Scholarship and Staff development Committee - September 2016 to September 2019
8. **Chairman** Radio Lynk Board - September 2016 to September 2019
9. ExecutiveCommittee **member -** September 2016 to September 2019
10. **Head of Event** for2016 Fashion Show (Fashion Expression 2016**)** November 2015 **-** 2016**)**
11. ICT/Media **Team leader** forFashion Expression2015: Exhibition and Fashion Show of the Fashion Design and Textiles Studies Department held at the New Great Hall, Kumasi.
12. Academic Board **Member** – September 2014- September 2019
13. Fashion Design and Textiles Studies Departmental Board **Member** (September, 2014-Present)
14. Faculty of Creative Arts and Technology Management Board- **Member** (September 2014-present
15. Faculty of Creative Arts and Technology information Design Review Committee, **Member** October 2014 to Date
16. Budget Committee of the Academic Board – **Member**, January 2013 - September 2019)

**Kumasi Technical University Academic Community**

1. **Member** Ad-Hoc Committee of Sanitation – January 2019
2. **Chairman** of a committee appointed by the library committee to investigate into the university library and its activities.
3. **Member** Ad-Hoc Committee of Industrial Attachment – December 2018
4. **Chairman** Needy Fund Committee from 12th June 2017 to September 2019
5. **Member** SRC Constitution Review Committee, from 11th July to 8th August, 2017
6. **Member** ICT Implementation Committee for 2017 academic year
7. **Member** Fact Finding Committee, from 10th May to 15th May, 2017
8. **Chairman** Formatting of Document Committee, in charge of formatting of all the policy documents reviewed by the University (transitional period). November 21st-28th, 2017
9. **Member** Sport and Recreation Committee, for 2017/ 2018 academic year
10. **Editorial Board Member (Associate Editor)**, International Journal of Applied Science, Technology and Management (JASTMA) Kumasi Technical University, Kumasi - Ghana.
11. A **Rapporteur** CAPA conference 2015, Golden Bean, Kumasi-Ghana
12. A **Rapporteur** for the 2nd International Conference on Applied Science and Technology (ICAST 2015) Kumasi – Ghana
13. A **reviewer** of 2nd ICAST conference papers for the 1st International Conference on Applied Science and Technology (ICAST 2015) Kumasi – Ghana
14. A **reviewer** of 1st conference papers for the 1st International Conference on Applied Science and Technology (ICAST 2014) Kumasi - Ghana.
15. **Member** of the Faculty of Creative Arts team that met the National Accreditation Board (NAB) panel of assessor during the BTech Fashion and Modelling Accreditation.

**Service to the National Ghana**

1. **Member**, Panel of assessors appointed by NAB to assess and accredit **BTech Graphic Design** programme for Takoradi Technical University (KNUST), 19th November, 2020.
2. **Member**, Panel of assessors appointed by NAB to assess and accredit **Msc/Mphil Creative Art Therapy** programme for Kwame Nkrumah University of Science and Technology (KNUST), Sept., 2019.
3. **Member**, Assessment tool development committee for National Council for Curriculum and Assessment (NaCCA), Ministry of Educations. October, 2017 to July 2019
4. **Chairman,** Panel of assessors appointed by National Accreditation Board (NAB) to assess and r-accredit the B.A Graphic design programme for ST. Margaret College, Kumasi-Feyiase, November16, 2017
5. **Chairman**, Panel of assessors appointed by NAB to assess and re-accredit the B. A. Graphic Design programme for Radford University College Accra, August 8, 2017.
6. **Member**, Panel of assessors appointed by NAB to assess and re-accredit the Bsc Communication Design programme for Christ Apostolic University College, April 12, 2017.
7. **Member**, Panel of assessors appointed by NAB to assess and re-accredit the Bachelor Graphic Design programme for Accra Business College, April 10, 2017.
8. **Member**, Panel of assessors appointed by NAB to assess and re-accredit the Diploma and Bachelor Graphic Design programmes for Winneba University, August 2016.
9. **Member**, Panel of assessors appointed by NAB to assess and reaccredit the Industrial Arts programme for Wa Polytechnic, May 2016.
10. **Member**, Panel of assessors appointed by NAB to assess and inspect the MTech Graphic Design and Printing programme for Takoradi Polytechnic from 15 – 17 Feb 2016.
11. Graphic Design and Textbook Development **Consultant** for Pegasus Publishing Company, Achimota Accra-Ghana. 2014 – Present
12. Textbook Development, Curriculum and **Evaluation Advisor**: Ministry of Education, Accra-Ghana, and etext Publishers, Kumasi, April, 2013 – July 2019
13. Textbook Development and Evaluation **Consultant:** Ministry of Education, Accra-Ghana. 26thNovember, 2011 to April 2013.
14. Textbook Development **Consultant** for Kabkok Publications, Tema-Ghana. April 2013.
15. **Advisor** to the National Book Board, CRDD – GES, 2012 to 2019

**MEMBERSHIP OF PROFESSIONAL ASSOCIATIONS**

1. **Member,** International Association for Research in Textbook and Educational Media (IARTEM) Netherlands
2. **Member,** Ghana Association of Publishing Students and Associate (GAPSA)-Former Vice President)
3. **Member,** AshantiChapterofKNUST Alumni Association, Kumasi
4. **Member,** University Teachers Association of Ghana

**LANGUAGES** (**WRITTENANDSPOKEN**)

(a) English – Fluent

(b) Fante and Twi – Fluent

**CompetencIes AND SKILLS**

* Expert in Information Design, TLMs/Textbook Publishing and Evaluation
* Experience in Syllabus Review and Book Development Review
* Knowledgeable in Education and Educational Administration
* Knowledgeable in Art Education and Practice
* Knowledgeable in Publishing Studies
* Tertiary Curriculum Review Advisor
* Excellent Communication and Organizational Skills
* High sense of Integrity and Strong Leadership Skills
* Self- motivated Innovative and Result-oriented
* Excellent Time Management and Human Relation
* Excellent ICT Literacy and Research Skills
* Strong Analytical and Presentation Skills

**COMPUTER LITERARCY**

* **Office Productivity:** Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Internet.
* **Graphics**: CorelDraw X6, Photoshop CC, Adobe Illustrator CC, Adobe InDesign CC
* **Research:** SPSS**,** NVivo, Mendeley.

**INTERESTS**:

Writing, Research, Reading, Designing, Fitness, listening to Music, Travelling and browsing the Internet.

**REFERENCES**:

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