MR. EMMANUEL BOAKYE

OBJECTIVE   Highly skilled IT professional with a background in systems administration, network administration, maintenance, and end-user training, support and good teaching skills. Accomplished in designing solutions to achieve software compatibility and streamline system upgrades and installations. Good in administering and maintaining PABX systems, Microsoft operating systems, servers, and specialized logistics software. Seeking to leverage comprehensive IT experience to take the next career step in systems administration with a respected organization that values hard work, strategic thinking, and results.

SKILLS & ABILITIES

- ✓ Solar systems implementation and upgrade
- ✓ Cctv systems
- ✓ Infrastructure development
- ✓ Network security management
- ✓ Network repairs and maintenance
- ✓ Disaster recovery procedures
- ✓ Computer systems installation
- ✓ Performance improvements

- ✓ Entrepreneurship and Development for smE
- ✓ Server improvements
- ✓ Infrastructure updates
- ✓ Team building
- ✓ Collaboration
- ✓ Analytical
- ✓ Specifications understanding

EXPERIENCE

KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY

NETWORK AND SYSTEMS ADMINISTRATOR
(SENIOR ICT ASSISNTANT)
2022-present

GOLDEN TULIP KUMASI

ASSISTANT IT COORDINATOR 2018-2021

- ✓ Install and configure software and hardware
- ✓ Technique issues troubleshooting and resolution
- ✓ Monitor and maintain systems performance as required
- ✓ Provide end user support for all applications
- ✓ Ensure security through access controls
- ✓ Resolved network issues through troubleshooting methods to promote smooth system operations
- ✓ Suggested alternative printing solutions to reduce supply and maintenance costs.

Maintained strong working relationships with vendors and outside IT consultants

YATTEER

- ✓ INDEPENDENT BUSINESS OWNER 2015

- IT assistant and as a part-time online marketer (online trader) called
- Leveraged trends in customer industries and marketplaces to shape solutions and approaches.

AIRTEL GHANA LIMITED
- ✓ TRAINING ASSISTANT 2015

EDUCATION

KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY

- ✓ Msc Information Technology 2018-2020

Close related subjects:

- Developmental enterprise systems
- Management information systems

KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY

- ✓ BSc Computer Science 2011-2015

CALVARY INSTITUTE OF MUSIC

Diploma in Music Education Majored in piano 2009-2011

OPOKU WARE SENIOR HIGH SCHOOL 2001-2004

METHODIST JUNIOR HIGH SCHOOL 1998-2001

OTHER CERTIFICATES

2011 Awarded certificate for participation in the springboard 2011 Road show, a unique nationwide series of conferences on investment, planning, entrepreneurship and cooperate excellence. Theme: The turning point

2015 Awarded certificate by DAF PLUS, for participation in Entrepreneurship and Business Development Conference on the theme: Empowerment for wealth creation on Saturday, 21st November, 2015 at CCC-Ayigya, Kumasi.

2016 I had a training in business incubation management from 14th to 19th October 2016 at KNUST Centre for business development; I was awarded a certificate from one university in Canada called Delft University of Technology.

2017 Certificate awarded by CENTER FOR BUSINESS DEVELOPMENT KNUST, for fully participation in five-week, KNUST ENTREPRENEURSHIP CLINIC, end March 10th, 2017.

2018 Certificate awarded by CENTER FOR BUSINESS DEVELOPMENT KNUST, for fully participation in three-week, KNUST ENTREPRENEURSHIP CLINIC, end March 2, 2018.

2019 Certificate in Information Security Best Practice. For attending and completing training program in November 2019.

LEADERSHIP

I believe that communication is a key component of effective leadership, which is why I will focus on listening to feedback and fostering honest communication between my team members. I will lead with integrity and support my team mates as we work toward our professional goals. I will develop meaningful relationships with my team members so that I can encourage and inspire them to reach their full potential. Using empathy, communication and positivity, I'll create a work environment that is both fun and effective.

REFERENCES

PROFESSOR REXFORD ASSASIE OPPONG

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MR. NIXON ADU-BOAHEN
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MR. ABRAHAM BREW-SAM

Kwame Nkrumah University of Science and Technology

University Information Technology Services (UITS)
Head. Network Operation and Infrastructure

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